

## Notice of Meeting

# Health and Wellbeing Board

**Date & time**

Thursday, 1 June 2017  
at 1.30 pm

**Place**

Ashcombe Suite, County  
Hall, Penrhyn Road, Kingston  
upon Thames KT1 2DN

**Contact**

Andrew Baird or Joss Butler  
Room 122, County Hall  
Tel 020 8541 7609 or 020 8541 9702

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**If you would like a copy of this agenda or the attached papers in another format, eg large print or braille, or another language please either call 020 8541 7609 or 020 8541 9702, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 8914, fax 020 8541 9009, or email [andrew.baird@surreycc.gov.uk](mailto:andrew.baird@surreycc.gov.uk) or [joss.butler@surreycc.gov.uk](mailto:joss.butler@surreycc.gov.uk).**

**This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Andrew Baird or Joss Butler on 020 8541 7609 or 020 8541 9702**

### Board Members

Mrs Helyn Clack (Co-Chairman)  
Dr Claire Fuller (Co-Chairman)  
Dr Andy Brooks  
Dr David Eyre-Brook  
Mrs Clare Curran  
Dr Elango Vijaykumar  
Dr Charlotte Canniff  
Julie Fisher  
Dr Andy Whitfield

Mr Mel Few  
Peter Gordon  
Helen Atkinson

John Jory  
Peter Waddell  
David Munro

Cabinet Member for Wellbeing and Health  
Surrey Downs Clinical Commissioning Group  
Surrey Heath Clinical Commissioning Group  
Guildford and Waverley Clinical Commissioning Group  
Cabinet Member for Children and Families Wellbeing  
East Surrey Clinical Commissioning Group  
North west Surrey CCG  
Deputy Chief Executive  
North East Hampshire and Farnham Clinical  
Commissioning Group  
Cabinet Member for Adult Social Care  
Healthwatch Surrey  
Strategic Director of Adult Social Care and Public  
Health  
Reigate and Banstead Borough Council  
Runnymede Borough Council  
Surrey Police and Crime Commissioner

## **PART 1** **IN PUBLIC**

### **1 APOLOGIES FOR ABSENCE**

To receive any apologies for absence and substitutions.

### **2 MINUTES OF PREVIOUS MEETING: 9 MARCH 2017**

(Pages 1  
- 10)

To agree the minutes of the previous meeting.

### **3 DECLARATIONS OF INTEREST**

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

#### **NOTES:**

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

### **4 QUESTIONS AND PETITIONS**

There were none.

#### **a Members' Questions**

The deadline for Member's questions is 12pm four working days before the meeting (25/05/2017).

#### **b Public Questions**

The deadline for public questions is seven days before the meeting (25/05/2017).

#### **c Petitions**

The deadline for petitions was 14 days before the meeting. No petitions have been received.

### **5 ACTION REVIEW**

(Pages  
11 - 16)

To review and agree the Board actions tracker.

- 6 FORWARD PLAN** (Pages 17 - 22)  
To review and agree the Board forward work program.
- 7 BOARD BUSINESS**  
To update the Board on any key issues relevant to its areas of work, membership and terms of reference.
- 8 CASE STUDY** (Pages 23 - 24)  
The Board will be presented with a short presentation on young carers in Surrey schools.
- 9 SURREY HEALTH AND WELLBEING BOARD COMMUNICATIONS AND ENGAGEMENT UPDATE** (Pages 25 - 32)  
To update the Health and Wellbeing Board on activity and progress relating to communications and engagement, to receive support from Board Members for overcoming current challenges and to secure endorsement for the next steps.
- 10 SURREY SAFEGUARDING ADULTS BOARD - ANNUAL REPORT 2016 - 2017 EXECUTIVE SUMMARY** (Pages 33 - 60)  
The Independent Chair of the Surrey Safeguarding Adults Board (SSAB) presents the SSAB Annual Report each year. This is to inform Health and Wellbeing Board members of progress in implementing the SSAB Annual Plan and priorities for the following year.
- 11 PUBLIC ENGAGEMENT SESSION**  
A chance for members of the public in attendance at the meeting to ask any questions that they may have.
- 12 DATE OF THE NEXT MEETING**  
The next meeting of the Health and Wellbeing Board will be on 7 September 2017.

**David McNulty**  
**Chief Executive**  
**Surrey County Council**  
Published: Tuesday, 23 May 2017

## QUESTIONS, PETITIONS AND PROCEDURAL MATTERS

The Health and Wellbeing Board will consider questions submitted by Members of the Council, members of the public who are electors of the Surrey County Council area and petitions containing 100 or more signatures relating to a matter within its terms of reference, in line with the procedures set out in Surrey County Council's Constitution.

### **Please note:**

1. Members of the public can submit one written question to the meeting. Questions should relate to general policy and not to detail. Questions are asked and answered in public and so cannot relate to "confidential" or "exempt" matters (for example, personal or financial details of an individual – for further advice please contact the committee manager listed on the front page of this agenda).  
The Public engagement session held at the end of the meeting is made available to Members of the public wanting to ask a question relating to an Item on the current agenda. Questions not relating to items on the agenda will need to be submitted in advance of the meeting.
2. The number of public questions which can be asked at a meeting may not exceed six. Questions which are received after the first six will be held over to the following meeting or dealt with in writing at the Chairman's discretion.
3. Questions will be taken in the order in which they are received.
4. Questions will be asked and answered without discussion. The Chairman or Board Members may decline to answer a question, provide a written reply or nominate another Member to answer the question.
5. Following the initial reply, one supplementary question may be asked by the questioner. The Chairman or Board Members may decline to answer a supplementary question.

## MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. To support this, County Hall has wifi available for visitors – please ask at reception for details.

Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the council officer listed in the agenda prior to the start of the meeting so that those attending the meeting can be made aware of any filming taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to the PA or Induction Loop systems, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.

It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

*Thank you for your co-operation*

**AMINUTES** of the meeting of the **HEALTH AND WELLBEING BOARD** held at 1.00 pm on 9 March 2017 at Ashcombe Suite, County Hall, Penrhyn Road, Kingston upon Thames KT1 2DN.

These minutes are subject to confirmation by the Committee at its meeting on Thursday, 1 June 2017.

**Elected Members:**

- \* Mrs Helyn Clack (Co-Chairman)
  - \* Dr Andy Brooks
  - \* Dr David Eyre-Brook (Co-Chairman)
  - \* Councillor John Kingsbury
  - \* Mrs Clare Curran
  - \* Dr Elango Vijaykumar
  - Dr Charlotte Canniff
  - \* Julie Fisher
  - \* Dr Claire Fuller
  - \* Dr Andy Whitfield
  - \* Mr Mel Few
  - Peter Gordon
  - \* Helen Atkinson
  - John Jory
  - Ivor Duffy
  - \* Peter Waddell
  - \* David Munro
- \*= In attendance

**Substitutes:**

Tom Kealey  
Kate Scribbins

**55/17 APOLOGIES FOR ABSENCE [Item 1]**

Apologies were received from from John Jory and Peter Gordon

Tom Kealey is acting as substitute for John Jory.

Kate Scribbins is acting as a substitute for Peter Gordon

**56/17 MINUTES OF PREVIOUS MEETING: 8 DECEMBER 2016 [Item 2]**

The minutes were agreed as a true record of the meeting.

**57/17 DECLARATIONS OF INTEREST [Item 3]**

There were none.

**58/17 QUESTIONS AND PETITIONS [Item 4]**

**a MEMBERS' QUESTIONS [Item 4a]**

**b PUBLIC QUESTIONS [Item 4b]**

One question from Mr Mick Moriarty was received. The question and response was tabled at the meeting and attached as Appendix 1 to these minutes.

**c PETITIONS [Item 4c]**

There were none.

**61/17 BOARD BUSINESS [Item 5]****Declarations of interest:**

None

**Witnesses:**

Victoria Heald, Health and Wellbeing Board Programme Manager

**Key points raised during the discussion:**

1. The Chairman informed the Board that it was his last meeting as CCG co-chair and that Claire Fuller, Clinical Lead for Surrey Downs CCG would replace him as Co-Chair for 2017/18. The Cabinet Member for Wellbeing and Health thanked the Chairman on behalf of members for his contribution to the work of the Health and Wellbeing Board.
2. The Board was informed that a recommendation had been received from the Wellbeing and Health Scrutiny Board requesting that the Health and Wellbeing Board explore options to identify a named GP for Safeguarding Adults. It was highlighted that this recommendation was operational in nature and therefore falls outside the scope of the Board. After some discussion it was agreed to forward the recommendation on to the Director of Quality and Safeguarding at Guildford and Waverley Clinical Commissioning Group for them to progress.
3. The Board was informed that a request had been received from the Police and Crime Commissioner to add the Local Criminal Justice Board (LCJB) to the Strategic Oversight Board Joint Protocol. The Police and Crime Commissioner stated that it was important to include the LCJB within the protocol as one of Surrey's major strategic boards. The Board agreed to the addition of the LCJB to the protocol and indicated that the revised protocol would be approved at a future meeting.

**Actions/ further information to be provided:**

1. To Forward the recommendation from the Wellbeing and Health Scrutiny Board to the Director of Quality and Safeguarding for Guildford and Waverley CCG for advice **(Action Ref: A1/17)**.

2. To add the Local Criminal Justice Board to the Strategic Oversight Board Joint Protocol for agreement at a future meeting (**Action Ref: 2/17**).

#### **62/17 FORWARD PLAN [Item 6]**

##### **Declarations of interest:**

None

##### **Witnesses:**

Victoria Heald, Health and Wellbeing Board Programme Manager

##### **Key points raised during the discussion:**

1. The Health and Wellbeing Board Programme Manager introduced the forward plan to the Board and opened the floor to questions. The Police and Crime Commissioner highlighted an item that had been previously considered by the Board regarding the increase of police attendance to A&E in acute hospitals in Surrey. It was stated that this issue remained unresolved and that Surrey Police would like to bring a further report to the Board to find a resolution. The Board noted that there was ongoing discussion on this matter and that it had been considered at the local resilience partnership forum. The Board agreed to explore the possibilities of bringing an update report to a future meeting.

##### **Actions/ further information to be provided:**

1. An item on Police attendance at incidents at Surrey's acute hospital sites be considered at a future meeting of the Board (**Action Ref: A3/17**).
2. The item on CCG Quality Measures scheduled for the Board's meeting on Thursday 6 April 2017 to be removed from the Forward Plan. (**Action Ref: A4/17**).
3. An item on Voluntary, Community and Faith Sector involvement with the Health & Wellbeing Board to be added to the Forward Plan for the Board's meeting on Thursday 6 April. (**Action Ref: A5/17**).

##### **RESOLVED:**

The Board agreed the forward work programme for the Health and Wellbeing Board.

#### **63/17 ACTION REVIEW [Item 7]**

##### **Declarations of interest:**

None

##### **Witnesses:**

Andrew Baird, Regulatory Committee Manager

**Key points raised during the discussion:**

1. The Regulatory Committee Manger introduced the Actions Tracker to the Board and highlighted that the one action outstanding on the Tracker had been completed since the agenda papers for the meeting had been published.

**Actions/ further information to be provided:**

None

**RESOLVED:**

The Board agreed to monitor progress on the implementation of actions from previous meetings

**64/17 CASE STUDY - LOCALITY HUBS [Item 8]****Declarations of interest:**

None

**Witnesses:**

Lisa Compton, Operations Director, North West Surrey CCG

**Key points raised during the discussion:**

1. The Officer introduced the case study and gave a brief summary of the work being done in relation to the Bedser Locality Hub and the support that the Hub had provided to local residents. It was highlighted that the locality hubs had treated over 1800 patients since opening and that it was having a positive impact on reducing attendance at acute hospitals in the area. Members noted that there had been a reduction in non-elective activity in Woking as a result of the Bedser Hub due to increased provision of pre-planned care. The Officer presented three specific case studies to the Board which allowed members to see the impact that the Hub were having on residents.
2. Members inquired about the number of patients that were being treated by the Hub and asked if the locality hubs had the capacity to treat more. Officers confirmed that around 140 patients were being treated weekly but that the Hub had the capacity to go up to 160.
3. A discussion took place regarding the use of community patient care to prevent patients from having to be transported to and from locality hubs. Officers highlighted that a community transport provider had been commissioned and that, if needed, patients could be transported to the Hubs in order to be treated. It was highlighted that this had a positive impact on service users as bringing people together rather than treating them individually prevented patients from feeling socially isolated.
4. Members sought clarification on claims that residents would lose access to their GP if they were referred to locality hubs. Officers confirmed that residents would retain the option to be treated by their GP should they chose to do so.

5. It was highlighted that residents had given very good feedback on the Bedser Hub which was partly due to the availability of longer appointments. Officers stated that previously patients stayed in one room while doctors moved between them. Feedback then showed that patients did not like this as they were being left on their own on occasion so this was then changed. Feedback was shown to be very important to the Locality Hubs and that they would continue to use it to make improvements.

**Actions/ further information to be provided:**

None.

**RESOLVED:**

The Health and Wellbeing Board agreed to note the case study.

**65/17 CLINICAL COMMISSIONING GROUP ANNUAL REPORTS AND OPERATING PLANS [Item 9]**

**Declarations of interest:**

None

**Witnesses:**

Victoria Heald, Health and Wellbeing Programme Manager

**Key points raised during the discussion:**

1. The Officer introduced the item and briefed members on the recommended approach for considering the annual reports and operating plans for each of Surrey's six CCGs. A template had previously been sent out asking the CCGs to outline their contributions to the Surrey Joint Health and Wellbeing Strategy over the last year. Members were advised that this document would then be circulated to the Board by email for comment prior to the submission of annual reports on 21 April 2017.
2. Members requested that contact details for each CCGs be included when the annual reports and operating plans were circulated to allow for feedback to be passed on directly if necessary. Members further requested that any overall strategic feedback arising be passed on to the Health and Wellbeing Programme Manager.

**Actions/ further information to be provided:**

None.

**RESOLVED:**

It was agreed that the Health and Wellbeing Board:

- i. fulfil the requirements of the Health and Social Care Act (2012) by agreeing to the recommended approach to considering the annual reports of each of Surrey's six Clinical Commissioning Groups; and
- ii. fulfil the requirements of the Health and Social Care Act (2102) by agreeing to the recommended approach to considering the operating plans of each of Surrey's six Clinical Commissioning Groups.

**66/17 JOINT HEALTH AND WELLBEING STRATEGY PRIORITY STATUS  
UPDATE: IMPROVING CHILDREN'S HEALTH AND WELLBEING [Item 10]**

**Declarations of interest:**

None

**Witnesses:**

Julie Fisher, Deputy Chief Executive, Surrey County Council

Sarah Parker, Director for Commissioning: Children (Surreywide)

**Key points raised during the discussion:**

1. The Deputy Chief Executive introduced the item and explained that the report focused on some of the key achievements in relation to the improving children's health and wellbeing strategy since the last update in September 2016. The Board was informed that, a key next step for the Surrey Children and Young People's Partnership Board was to develop an outcomes framework with clear performance indicators through the joint commissioning strategy.
2. Members noted that Ofsted had undertaken a monitoring visit of SCC in January 2017 and had expressed their view that SCC now understands what 'good' looks like and that the work necessary to improve Children's Service had been identified. Officers highlighted that the next Ofsted visit would take place in April 2017 and that this would include an assessment of SCC's provision in relation to Looked After Children. Members were further advised that the Community Health Services contract had been awarded to a new provider which would deliver speech and language therapy for children, this contact would be commence in April 2017.
3. Emotional wellbeing and sexual health services were stressed as a key priority for residents and communities in Surrey and Members highlighted that the performance of the CAMHS and integrated sexual health service contracts needed to be monitored closely. The Board was informed that the Health Related Behaviour questionnaire circulated annually to children in Surrey provided excellent insights into whether the right services were being commissioned and that it would be appropriate for the outcomes be considered by the Board in the future.
4. Members inquired as to whether a review of Surrey's Multi Agency Safeguarding Hub would be undertaken to evaluate its progress. The Deputy Chief Executive confirmed that a review was currently ongoing

and would be looking at the decision making process and its thresholds.

5. A member of the public asked for clarification on when the transfer of the Integrated Sexual Health Services (ISHS) contract would take. The Board stated that the contracts were still being compiled and that a date could not yet be confirmed on when the service would be transferred. Confirmation was then sought as to whether staff within the ISHS team would still be employed after 1 April 2017 to which the Board confirmed that they would. The Board agreed that it should have had better communication with the public in regard to this contract.
6. Officers provided the Board with a detailed summary on Beacon, a means of accessing CAMHS. It was explained that Beacon is an organisation that provides parents a front door to services and allow for support to be given and open lines of communication with professionals.

**Actions/ further information to be provided:**

1. The briefing on Beacon to be circulated to all Health & Wellbeing Board members (**Action Ref: A7/17**).

**RESOLVED:**

It was agreed that the Health and Wellbeing Board:

- i. note progress that has been made against the 'Improving Children's Health and Wellbeing' priority within the Joint Health and Wellbeing Strategy;
- ii. approve the Surrey Children and Young People's Partnership Joint Commissioning Strategy – One page summary; and
- iii. receive a further update on the Improving Children's Health and Wellbeing priority in six months' time which will also include a detailed action plan for the joint commissioning strategy.

**67/17 JOINT HEALTH AND WELLBEING STRATEGY PRIORITY UPDATE: IMPROVING OLDER ADULTS' HEALTH AND WELLBEING [Item 11]**

**Declarations of interest:**

None

**Witnesses:**

Helen Atkinson, Strategic Director of Adult Social Care and Public Health, Surrey County Council

Dr Yvonne Collins, North West Surrey CCG

Melanie Nunn, Surrey County Council

Sarah Wimblett, Surrey Heath CCG

**Key points raised during the discussion:**

1. The Board received a presentation on Surrey's new Dementia Strategy and were informed that lots of work had been done to increase awareness of dementia. Efforts had also concentrated on dementia prevention by publicising healthy living approaches. Officers explained that by reducing alcohol intake, not smoking and exercising regularly the probability of being diagnosed with dementia would be drastically reduced. Officers also highlighted that a third of people with dementia in Surrey were undiagnosed and that work was being done to improve this diagnosis rate. Officers highlighted the importance of patients experience by ensuring that that when people are diagnosed that they are referred on to the right support and always had access to support in their journey.
2. Clarity was sought on the closure of the Alzheimer's Society's St Mary's Day Centre in Byfleet. Members were advised that better community support for those with dementia had significantly reduced the need for services that St Mary's Day Centre provided. Evidence shows that dementia patients and their families prefer to access services provided in the community. Officers confirmed that they would be working with local district and borough councils to understand how this will affect the provision of services for those with dementia.
3. A member of the public ask for clarification on the content of the Improving Older Adults' Priority Update at the meeting. This led to further discussion on how it would be beneficial for the Board to have the role of district and borough councils displayed more prominently in the priority update reports.
4. A member of the public asked whether it was believed that there was enough education on dementia to ensure that residents would be able to recognise the symptoms. Officers agreed that this was very important and that they did believe that the overall knowledge of the disease was improving. It was stated that there was a dementia awareness project being run by the Alzheimer's Society which aimed to work with local businesses to improve the understanding and recognition of the disease.

**Actions/ further information to be provided:**

None.

**RESOLVED:**

The Health and Wellbeing Board is asked to:

- i. note the progress made towards the outcomes of the Improving Older Adults' Health and Wellbeing priority of the Joint Health and Wellbeing Strategy;
- ii. note the Surrey Better Care Fund returns for quarters one and two 2016/17.
- iii. endorse the next steps for the Improving Older Adults Health and Wellbeing priority; and
- iv. receive an update on this priority in six months' time.

**68/17 ROLE OF THE VOLUNTARY, COMMUNITY AND FAITH SECTOR IN THE HEALTH AND WELLBEING [Item 12]**

**Declarations of interest:**

None

**Witnesses:**

Dr Claire Fuller, Clinical Lead, Surrey Downs CCG

**Key points raised during the discussion:**

1. The Clinical Lead for Surrey Downs CCG introduced the item and explained that the objective was to allow the Voluntary, Community and Faith Sector (VCFS) to be better integrated with the Health and Wellbeing Board. It was confirmed that a I report would be considered at the Health and Wellbeing Board private meeting on 6 April to discuss and agree the specific role of the VCFS in relation to the Health and Wellbeing Board.
2. The Board discussed the importance of the VCFS and the role it plays in improving the quality of life for many Surrey residents depends on the 5,000 VCFS organisations which operate in Surrey.
3. The Board discussed a model used by Runnymede Borough Council which had enabled the Council to coordinate more effectively with the VCFS around the commissioning of services.
4. A change to the recommendations was agreed to add the word 'further' to the second recommendation so it reads 'explores how this large and diverse sector can be *further* integrated into the care of Surrey residents'.
5. A member of the public in attendance at the meeting stated that the VCFS was a very large sector with a lot to offer to Surrey residents. It would, however, need some funding to support administration.
6. The Board agreed the recommendations and confirmed that further discussion would be had at the next Health and Wellbeing Board private meeting.

**Actions/ further information to be provided:**

None.

**69/17 PUBLIC ENGAGEMENT SESSION [Item 13]**

No additional questions were asked under this item.

**70/17 DATE OF THE NEXT MEETING [Item 14]**

The Board noted that its next meeting would be held on 1 June 2017.

Meeting ended at: 3.35 pm

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**Chairman**

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Health and Wellbeing Board  
1 June 2017

## **Health & Wellbeing Board Action Review**

### **Purpose of the report:**

For Members to consider and comment on the Board's actions tracker.

### **Introduction:**

An actions tracker recording actions and recommendations from previous meetings is attached as **Annex 1**, and the Board is asked to review progress on the items listed.

### **Recommendations:**

The Board is asked to monitor progress on the implementation of actions from previous meetings (Annex 1).

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**Report contact:** Andrew Baird, Regulatory Committee Manager

**Contact details:** 020 8541 7609, [andrew.baird@surreycc.gov.uk](mailto:andrew.baird@surreycc.gov.uk)

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## Surrey Health and Wellbeing Board Actions and Recommendations Tracker 1 June 2017

The recommendations tracker allows Board Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each Board meeting. Once an action has been completed and reported to the Board, it will be removed from the tracker.

### Actions

Reference	Date of Meeting	Recommendations/ Actions	Responsible Officer/ Member	Response	Status
A1/17	9 March 2017	<p>To forward the recommendation from the Wellbeing and Health Scrutiny Board to the Director of Quality and Safeguarding for Guildford and Waverley CCG for advice. The recommendation is as follows:</p> <p><i>'That the Health and Wellbeing Board explore options to identify a named GP for Safeguarding Adults.'</i></p>	Regulatory Committee Manager	<p>A response was received from the Director of Quality &amp; Safeguarding who indicated that NHSE did not support the introduction of a named GP for Safeguarding and so the requisite funds would not be made available to GPs in order to deliver this. Options were currently being considered for the use of non-recurrent funding for safeguarding and whether this could be used to fund a named GP for safeguarding. A response to this effect will now be sent to the Wellbeing and Health Scrutiny Board.</p> <p style="text-align: right;"><b>(Updated: 24 April 2017)</b></p>	Ongoing

## Completed

Reference	Date of Meeting	Recommendations/ Actions	Responsible Officer/ Member	Response	Status
<b>A2/17</b>	9 March 2017	To add the Local Criminal Justice Board to the Strategic Oversight Board Joint Protocol for agreement at a future meeting.	HWB Programme Manager	Changes to the protocol to reflect the inclusion of the Local Criminal Justice Partnership (LCJP) have been made and the amended protocol will be considered at the Health and Wellbeing Board meeting on Thursday 1 June.  <b>(Updated: 3 April 2017)</b>	Completed
<b>A3/17</b>	9 March 2017	An item on Police attendance at incidents at Surrey's acute hospital sites be considered at a future meeting of the Board.	Regulatory Committee Manager	This has been added to the Forward Plan for the Health and Wellbeing Board meeting in July.  <b>(Updated: 3 April 2017)</b>	Completed
<b>A4/17</b>	9 March 2017	The item on CCG Quality Measures scheduled for the Board's meeting on Thursday 6 April 2017 to be removed from the Forward Plan.	Regulatory Committee Manager	This item was removed from the Forward Plan  <b>(Updated: 3 April 2017)</b>	Completed
<b>A5/17</b>	9 March 2017	An item on Voluntary, Community and Faith Sector involvement with the Health & Wellbeing Board to be added to the Forward Plan for the Board's meeting on Thursday 6 April.	Regulatory Committee Manager	This has been added to the Forward Plan for the Health and Wellbeing Board meeting in July.  <b>(Updated: 3 April 2017)</b>	Completed

<b>A6/17</b>	9 March 2017	The briefing on Beacon to be circulated to all Health & Wellbeing Board members.	Regulatory Committee Manager	The briefing has been circulated to Members.  <b>(Updated: 10 March 2017)</b>	Completed
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Health and Wellbeing Board  
9 March 2017

## **Health & Wellbeing Board Forward Plan**

### **Purpose of the report:**

For Members to consider and comment on the Board's Forward Plan.

### **Introduction:**

A Forward Plan recording agenda items for consideration at future Health & Wellbeing Board meetings is attached as **Annex 1**, and the Board is asked to review progress on the items listed.

### **Recommendations:**

The Board is asked to review and agree the forward work programme (Annex 1) for the Health and Wellbeing Board.

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**Report contact:** Andrew Baird, Regulatory Committee Manager

**Contact details:** 020 8541 7609, [andrew.baird@surreycc.gov.uk](mailto:andrew.baird@surreycc.gov.uk)

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## Forward Work Plan

### 6 July 2017 - Informal Meeting

Case Study title:	<b>Transforming Justice – Women’s Justice Intervention</b>
Author:	<b>Superintendent Alison Barlow, Surrey Police</b>

Item title:	<b>Update on Measures to Reduce Police Attendance at Acute Trust Sites in Surrey</b>
H&W Board champion(s):	<b>David Munro, Helen Atkinson</b>
H&W will be asked to:	<b>For the Board to receive an update on the measures implemented to reduce Police attendance at Acute Trust Sites in Surrey and whether these have been successful.</b>

Item title:	<b>Healthwatch Surrey Annual Report</b>
H&W Board champion(s):	<b>Peter Gordon</b>
H&W will be asked to:	<b>Note and discuss the report</b>

Item title:	<b>Surrey Joint Strategic Needs Assessment</b>
H&W Board champion(s):	<b>Helen Atkinson, Claire Fuller, Helyn Clack</b>
H&W will be asked to:	<b>For the Board to review and approve the new Joint Strategic Needs Assessment as well as consider how the updated JSNA will impact on Board priorities and the wider Joint Health and Wellbeing Strategy.</b>

Item title:	<b>HWB annual review and forward planning workshop</b>
H&W Board champion(s):	<b>Helyn Clack, Claire Fuller</b>
H&W will be asked to:	<b>Review the progress of the Health and Wellbeing Board over the last year; and plan for 2018.</b>

### August 2017 – No meeting 7 September 2017 - Formal meeting in public

Item title:	<b>Surrey Joint Strategic Needs Assessment</b>
H&W Board champion(s):	<b>Helen Atkinson, Claire Fuller, Helyn Clack</b>
H&W will be asked to:	<b>For the Board to sign off the updated JSNA.</b>

Item title:	<b>Commissioning Intentions</b>
H&W Board champion(s):	<b>Helyn Clack, David Eyre-Brook</b>
H&W will be asked to:	<b>Discuss commissioning intentions and cycles;</b>

asked to:	<b>Identify opportunities and challenges; and Assure itself of alignment of all commissioning intentions with Surrey's Joint H&amp;W Strategy.</b>
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Item title:	<b>Joint Health and Wellbeing Strategy priority update: Improving children's health and wellbeing.</b>
H&W Board champion(s):	<b>David Eyre-Brook, Julie Fisher, Clare Curran</b>
H&W will be asked to:	<b>Note / discuss progress on the children and young people's action plan; and Endorse the next steps.</b>

Item title:	<b>Children and Families Healthy Weight Strategy</b>
H&W Board champion(s):	<b>TBC</b>
H&W will be asked to:	<b>Endorse the Children and Families Healthy Weight Strategy under the prevention and children's priorities of the Surrey Joint Health and Wellbeing Strategy</b>

Item title:	<b>Update on Sustainability and Transformation Plans and Devolution</b>
H&W Board champion(s):	<b>Claire Fuller, Helyn Clack</b>
H&W will be asked to:	<b>Receive an update on STPs and devolution.</b>

## 5 October 2017 – Informal Meeting

Case study Title	<b>Domestic Homicide Referrals</b>
Author	<b>Richard Carpenter</b>

Item title:	<b>Transforming Justice</b>
H&W Board champion(s):	<b>David Munro</b>
H&W will be asked to:	<b>To receive an update on the transforming justice initiative; and To consider how the health and social care community can become involved in the project.</b>

Item title:	<b>Safeguarding the Population – Domestic Abuse</b>
H&W Board champion(s):	<b>David Munro</b>
H&W will be asked to:	<b>TBC</b>

## 2 November 2017 - Informal Meeting

Case study Title	<b>The Cost of Crime</b>
Author	<b>Jane Anderson</b>

Item title:	<b>Technology Enabled Care</b>
H&W Board champion(s):	<b>TBC</b>
H&W will be asked to:	<b>TBC</b>

Item title:	<b>Self Care</b>
H&W Board champion(s):	<b>Claire Fuller</b>
H&W will be asked to:	<b>To consider in depth what is being done to promote self-care; and Discuss what the Board can do differently in relation to self care.</b>

Item title:	<b>Update on the Workforce Enabler: National Living Wage one year on.</b>
H&W Board champion(s):	<b>Mel Few, Helen Atkinson</b>
H&W will be asked to:	<b>Note the progress made with the Workforce enabler, in particular the National Living Wage Implications</b>

## 7 December 2017 - Formal meeting in public

Case study Title	
Author	

Item title:	<b>Joint Health and Wellbeing Strategy priority update: Developing a preventative approach (including air quality)</b>
H&W Board champion(s):	<b>Helyn Clack, Helen Atkinson</b>
H&W will be asked to:	<b>Note / discuss progress on the prevention plan; and Endorse the next steps.</b>

Item title:	<b>Emotional Wellbeing and Mental Health Priority Round Up</b>
H&W Board champion(s):	<b>Andy Whitfield, Helen Atkinson, Mel Few</b>
H&W will be asked to:	<b>Receive the final outcomes from the Emotional Wellbeing and Mental Health Priority.</b>

Item title:	<b>Joint Health and Wellbeing Strategy priority update: Improving older adults health and wellbeing</b>
H&W Board champion(s):	<b>Helen Atkinson, Charlotte Canniff, Mel Few</b>
H&W will be asked to:	<b>Note / discuss progress on the improving older adults priority, including the Better Care Fund; and Endorse the next steps</b>

This forward plan is subject to ongoing review and may be amended depending on external events and Government policy

## Surrey Health and Wellbeing Board

<b>Date of meeting</b>	1 June 2017
<b>Report author and contact details</b>	Jamie Gault CEO Action for Carers Surrey and John Bangs; Carers Strategy and Development Manager
<b>Sponsoring Surrey Health and Wellbeing Board Member</b>	Helen Atkinson and Mel Few

### Item / paper title: **Young Carers in Surrey Schools**

<b>Purpose of item / paper</b>	<p>Describes work in Surrey Schools to improve identification and support of young carers including through the development of a new play "People Like Us". This was delivered in 15 Surrey Schools and seen by about 3000 young people and also by over 150 education, health and social care professionals.</p> <p>A high quality filmed version has been made to help disseminate this in Surrey Schools and more widely and will provide a valuable resource for awareness raising.</p>
<b>Surrey Health and Wellbeing priority(ies) supported by this item / paper</b>	<p>This work directly contribute to improving young carers' health and wellbeing and indirectly that of their families. This is an important initiative in terms of promoting the principles of the Carers Memorandum of Understanding ("<b>Together for Carers</b>") in Surrey schools and with health and social care staff</p>
<b>How does the report contribute to the Health and Wellbeing Board's strategic priorities in the following areas?</b>	<p>The play will help improve the identification and support for young carers and thereby enable early intervention support to be more readily provided.</p> <p>The play will also enable social care and health staff such as school nurses to work together in supporting schools to identify and support young carers. Moreover, it encourages a whole system approach that is so important in terms of promoting effective preventative work.</p> <p>There is significant research evidence that shows that young carers' education and life chances are adversely effected where there is a failure to identify them and offer support.</p> <p>The key setting in which young carers can be identified is schools and colleges and the new play will help improve identification.</p> <p>A number of schools now have effective policies for supporting young carers and showing the film will also provide opportunities for promoting this good practice more widely and raising awareness amongst teaching staff.</p>

<p><b>Financial implications - confirmation that any financial implications have been included within the paper</b></p>	<p>This play has been developed supported by independent fund raising undertaken by Action for Carers Surrey from a wide range of sources - although a significant contribution was made by NHS England.</p>
<p><b>Consultation / public involvement – activity taken or planned</b></p>	<p>The play was developed through a co-design process with significant input from young carers to script development.</p>
<p><b>Equality and diversity - confirmation that any equality and diversity implications have been included within the paper</b></p>	<p>Young carers are themselves a disadvantaged group and carers are protected by the Equality Act through provisions around associative discrimination. Written guidance will accompany the filmed version of the play. This will highlight the need to ensure that the resource is seen by all sections of the student population and that no assumptions made about particular groups being more amenable to the idea of children and young people having caring responsibilities.</p>
<p><b>Actions requested / Recommendations</b></p>	<p><b>The Surrey Health and Wellbeing Board is asked to:</b></p> <p><i>Endorse the approach of encouraging all Surrey schools and colleges to make use of the resource and to work together with staff from health, social care and Action for Carers' Surrey Young Carers to identify and support young carers.</i></p>

## Surrey Health and Wellbeing Board

<b>Date of meeting</b>	1 June 2017
<b>Report author and contact details</b>	Victoria Heald – <a href="mailto:Victoria.heald@surreycc.gov.uk">Victoria.heald@surreycc.gov.uk</a>
<b>Sponsoring Surrey Health and Wellbeing Board Member</b>	Cllr Helyn Clack and Dr Claire Fuller

**Item / paper title: Surrey Health and Wellbeing Board communications and engagement update**

<b>Purpose of item / paper</b>	To update the Health and Wellbeing Board on activity and progress relating to communications and engagement, to receive support from Board Members for overcoming current challenges and to secure endorsement for the next steps.
<b>Surrey Health and Wellbeing priority(ies) supported by this item / paper</b>	Communications and engagement are essential to the delivery of the Surrey Joint Health and Wellbeing Strategy and the delivery of the five priorities. This item provides an update on progress of how communications and engagement have supported the delivery of the Surrey Joint Health and Wellbeing Strategy and the vision of the Board.
<b>How does the report contribute to the Health and Wellbeing Board's strategic priorities in the following areas?</b>	<ol style="list-style-type: none"> <li><b>1. Centred on the person, their families and carers</b> This report focuses on communications and engagement with residents including families and carers.</li> <li><b>2. Early intervention</b> The campaigns mentioned in this report promote early intervention by encouraging residents to be prepared and keep well during seasonal changes.</li> <li><b>3. Opportunities for integration</b> This report highlights opportunities for integration with Sustainability and Transformation Plans and outlines the co-ordination of communications and engagement activity across the county which supports integration.</li> <li><b>4. Reducing health inequalities</b> The campaigns outlined in this report are targeted at those people with the worst health outcomes in the areas discussed to reduce inequalities in health</li> <li><b>5. Evidence based</b> The campaigns are and targeted based on evidence highlighted in the Surrey JSNA.</li> </ol>

	<p><b>6. Improved outcome</b></p> <p>Improved outcomes have been reported in relation to flu vaccine uptake and awareness of campaigns.</p>
<p><b>Financial implications - confirmation that any financial implications have been included within the paper</b></p>	N/A
<p><b>Consultation / public involvement – activity taken or planned</b></p>	The report sets out plans to co-ordinate engagement activity across the county which will include consultations/ public involvement.
<p><b>Equality and diversity - confirmation that any equality and diversity implications have been included within the paper</b></p>	Equality and diversity is included as part of the planning for individual communications and engagement projects/ campaigns
<p><b>Actions requested / Recommendations</b></p>	<p><b>The Surrey Health and Wellbeing Board is asked to:</b></p> <ul style="list-style-type: none"> <li>a) Note the progress made on communications and engagement since December 2016</li> <li>b) Identify solutions to key challenges</li> <li>c) Endorse the activity of the group for the next six months.</li> </ul>

Health and Wellbeing Board  
01 June 2017

**Surrey Health and Wellbeing Board communications and engagement update**

**Purpose of the report:**

To update the Health and Wellbeing Board on activity and progress relating to communications and engagement, to receive support from Board Members for overcoming current challenges and to secure endorsement for the next steps.

**Recommendations:**

It is recommended that the Health and Wellbeing Board:

- i. note the progress made on communications and engagement since December 2016;
- ii. identify solutions to key challenges; and
- iii. endorse the activity of the Communications Sub-Group for the next six months.

**Introduction:**

1. The vision of Surrey's Health and Wellbeing Board is: "Through mutual trust, strong leadership, and shared values, we will improve the health and wellbeing of Surrey people". Communications and engagement are essential to the delivery of this vision.
2. The Surrey Health and Wellbeing Board Communications Sub-Group work together to communicate and engage with Surrey people to encourage and support them to improve their health and wellbeing in a consistent and co-ordinated fashion.
3. This report provides an update on the activity of the Health and Wellbeing Board Communications Sub-Group since the last update received by the Board in December 2016. This includes:
  - highlights of the winter 2016/17 campaign;
  - a summary of the planned summer campaign;

- co-ordination of general health communications and engagement; and
  - working with Sustainability and Transformation Partnerships (STPs).
4. This report also outlines activity the Communications Sub-Group planned for the next six months and highlights current and future challenges.

#### Surrey Winter Communications Campaign:

5. Following the successful winter campaign in 2015/16 where the Surrey Health and Wellbeing Board Communications Sub-group co-ordinated a campaign encouraging residents to be prepared, keep warm and keep well during the winter months, the group delivered a similar campaign in winter 2016/17.
6. The aim of the campaign was to deliver a co-ordinated campaign across Surrey that encouraged residents to:
- **Prepare for winter** – such as stocking up on medications, having a boiler check, join the priority services register
  - **Keep warm during winter** – keep rooms heated to a minimum of 18°C, advice on how to keep warm, winter warm packs
  - **Keep well during winter** – such as getting flu vaccinations, getting early help, using NHS 111, eating well, keeping active
7. The Surrey campaign provided consistent messaging across Surrey and also complimented and built on the national Stay Well This Winter campaign by promoting local offers and services.



#### What difference did it make?

8. **Campaign awareness.** 1654 residents were surveyed between Jan and March 2017 to determine their awareness of the campaign. They were asked if they remembered seeing the campaign and if so, where they saw or heard about it. The results are outlined below.
- a) 67.4% percent of Surrey residents were aware of the campaign compared to 56.5% in the same period in 2016
  - b) 51.3% of residents heard of the campaign on the television or radio compared to 30.5% in 2016. This could be due to the national coverage of the campaign
  - c) 10.5% of residents saw the campaign in Surrey Matter magazine which is an increase from 7% in 2016
  - d) 53.9% of residents had heard about the campaign from a health professional which was a slight decrease from 2016 (58.4%).
  - e) 6.2% of residents had seen the campaign on social media which is an increase on 1.1% in 2016.
9. **Flu vaccine uptake.** A large focus of the campaign was to encourage residents to have the flu vaccine and the data for Surrey in 2016/17 demonstrate a higher uptake than 2015/16, although the uptake

remained slightly lower than the average for England and also the target in many instances. Guildford and Waverley CCG achieved the highest for children of all ages (two years 48.8%, three years 50.2% and four years 40%) and Surrey Heath CCG also achieved higher than the target uptake for all children cohorts.

#### **Summer 2017 communications campaign:**

10. Following on from the success of the winter campaign in the county, the Surrey Health and Wellbeing Board Communications Sub-group will be replicating this to co-ordinate a summer health campaign in 2017.
11. Just like the winter campaign, which covers a range of key issues and messages, the summer campaign aims to align many of the Surrey initiatives and priorities under an umbrella heading – Safe and Well This Summer #safeandwellsummer.
12. The national [Heatwave Plan](#) will be a main driver in activity around the summer campaign. The purpose of the heatwave plan is to reduce summer deaths and illness by raising public awareness and triggering actions in the NHS, public health, social care and other community and voluntary organisations to support people who have health, housing or economic circumstances that increase their vulnerability to heat. To date, no announcement as been made about this year's activity.
13. The Surrey summer campaign 'Safe and Well This Summer' will focus on three key areas:
  - a) **Hydration** – Targeting vulnerable groups, such as over 65s and their carers, particularly care homes (Surrey has a large older adults population with a high incidence of hospital admission for Urinary Tract Infections UTIs) and the very young.
  - b) **Skin cancer prevention - Cover Up Mate** (A NHS England and Public Health England initiative) a campaign targeting men and outdoor workers) – In Surrey, we are an outlier for the incidence of skin cancer and therefore we would look to build on this campaign and extend the messaging wider.
  - c) **Safe Day Out** – Covering water safety, food safety, bites, ticks, allergies.

#### **Other communications and engagement activity:**

##### **Working with Sustainability and Transformation Partnerships (STPs) communications**

14. The group are linking closely with the STPs in relation to communications and engagement and receive regular updates at the meetings. A number of the group members also sit on the STP communications groups which provides the opportunity for co-ordination across the county.

## Surrey-wide co-ordination of general communications and engagement activity

15. As well as the specific winter and summer campaigns, a co-ordinated approach is being taken to all communications and engagement throughout the year across Surrey. The Communications Sub-group has created a Surrey-wide health campaigns calendar to ensure that consistency and co-ordination exists across all organisations communicating and engaging with residents. The group are currently collating additional engagement activity to include within this and are logging past engagement activity.
16. An example of where this has been a success includes the co-ordination of a Surrey-wide Wheel of Wellbeing campaign, developed by Surrey County Council and supported by all partners promoting emotional wellbeing and good mental health. This campaign saw 97, 114 website hits to the Wheel of Wellbeing pages between 1 October 2016 and 11 Jan 2017 compared to the Stoptober campaign which received 30,000 hits.

### Current and future challenges:

17. Planned activity over spring/ summer 2017 has been dependent upon national campaigns such as 'One You' and 'Cover Up Mate'. The General Election announcement has resulted in the period of time to run these campaigns being significantly reduced. In addition, there is also uncertainty over the long term plans for campaigns as these are subject to new ministerial decisions and priorities.
18. Resources remain a challenge for communications and engagement activity in the county. The lack of budget for communications activity along with reductions in stakeholder budgets is resulting in a reduced presence of campaign materials and a move to more online based promotion. One example of reduced resource is resident magazines such as Surrey Matters and borough and district council resident magazines. Previously these have been a printed resource used to communicate a variety of messages to residents, however, many of these are now being moved to an online only resource. The winter 16/17 campaign evaluation revealed 10% of residents had heard about the campaign via Surrey Matters compared to 6% via social media which will be the primary source of promotion in future. This may also mean that we are unable to target vulnerable people who may not have access to online information. We will continue to monitor this along with campaign awareness via the residents' survey.
19. Changes to local commissioning of services has been a challenge both in receiving communications in a timely fashion and the ability to communicate messages as planned.

### Conclusions:

20. The Health and Wellbeing Board Communications Sub-Group continues to provide a consistent and co-ordinated approach to communications and engagement across the health and social care system in Surrey. The winter campaign continues to be successful and learning will be taken forward into future communications and engagement activity.
21. The challenge remains to maintain co-ordination as changes occur and activity continues at pace across the system and resources are reduced.

<b>Next steps:</b>
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22. Over the next six months the Health and Wellbeing Board Communications Sub-Group will:
  - deliver and evaluate the co-ordinated Surrey summer campaign running from May 2017 to September 2017;
  - complete the health communications and engagement calendar and log widely;
  - support national campaigns including Change4Life physical activity campaign in July and August 2017, One You and the Be Clear on Cancer respiratory campaign.
  - support the engagement programme relating to the NHS 111 service re-procurement
  - prepare and begin delivery of the winter 2017/18 campaign; and
  - continue to engage with STPs.

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**Report contact:** Victoria Heald, Health and Wellbeing Programme Manager, Surrey County Council

**Contact details:** 0208 541 7492 or [victoria.heald@surreycc.gov.uk](mailto:victoria.heald@surreycc.gov.uk)

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## Surrey Health and Wellbeing Board

<b>Date of meeting</b>	1 June 2017
<b>Report author and contact details</b>	Simon Turpitt, Independent chair of Surrey Safeguarding Adults Board. Contact: Liz Butcher, Surrey Safeguarding Adults Board Manager, email: <a href="mailto:Elizabeth.butcher@surreycc.gov.uk">Elizabeth.butcher@surreycc.gov.uk</a> , Tel: 07772 901 984
<b>Sponsoring Surrey Health and Wellbeing Board Member</b>	Helen Atkinson, Strategic Director for Adult Social Care and Public Health

### Item / paper title:

<b>Purpose of item / paper</b>	To inform the Health and Wellbeing Board members of progress in implementing the Surrey Safeguarding Adults Board (SSAB) Annual Plan in 2016 – 2017 and provide a forward look to priorities in 2017 – 2018.  This is the Executive Summary of the report. The full report will be presented to the Surrey County Council (SCC) cabinet in July and it will then be published on the SSAB webpages.
<b>Surrey Health and Wellbeing priority(ies) supported by this item / paper</b>	Safeguarding the population
<b>How does the report contribute to the Health and Wellbeing Board's strategic priorities in the following areas?</b>	<p><b>1. Centred on the person, their families and carers</b> A key principle of adult safeguarding is 'Making Safeguarding Personal'. This means the person and what outcomes they want to achieve are always placed at the centre of the safeguarding activity.</p> <p><b>2. Early intervention</b> A key principle of adult safeguarding is prevention ie preventing abuse and neglect from occurring.</p> <p><b>3. Opportunities for integration</b> Surrey always takes a multi-agency approach to safeguarding involving all relevant agencies.</p> <p><b>4. Reducing health inequalities</b> Adult safeguarding protects people who have care and support needs that cause them to be unable to protect themselves in the way people without those needs can.</p> <p><b>5. Evidence based</b></p>

	<p>Adults are only safeguarded where abuse and neglect has been identified.</p> <p><b>6. Improved outcome</b></p> <p>The aim of safeguarding is always to help people live their lives free from abuse and neglect.</p>
<b>Financial implications - confirmation that any financial implications have been included within the paper</b>	<p>The Surrey Safeguarding Adults Board is funded by a pooled partnership budget. Contributors include Health, Social Care, Police and local councils.</p> <p>There are no direct financial implications from receiving the report.</p>
<b>Consultation / public involvement – activity taken or planned</b>	<p>Not relevant for this report. However, the full Annual Report is made public on the Board’s webpages after it has been presented to the SCC Cabinet.</p>
<b>Equality and diversity - confirmation that any equality and diversity implications have been included within the paper</b>	<p>There are no relevant implications.</p>
<b>Actions requested / Recommendations</b>	<p><b>The Surrey Health and Wellbeing Board is asked to:</b></p> <ol style="list-style-type: none"> <li>i. considers and notes the attached Surrey Safeguarding Adults Board Annual Report Executive Summary; and</li> <li>ii. identifies any opportunities for the two Boards to work jointly to achieve shared priorities.</li> </ol>

Health and Wellbeing Board  
1 June 2017

**Surrey Safeguarding Adults Board –  
Annual Report 2016 - 2017 Executive Summary**

**Purpose of the report:**

The Independent Chair of the Surrey Safeguarding Adults Board (SSAB) presents the SSAB Annual Report each year. This is to inform Health and Wellbeing Board members of progress in implementing the SSAB Annual Plan and priorities for the following year.

**Recommendations:**

It is recommended that the Health and Wellbeing Board:

- i. considers and notes the attached Surrey Safeguarding Adults Board Annual Report Executive Summary; and
- ii. identifies any opportunities for the two Boards to work jointly to achieve shared priorities.

**Introduction:**

1. The SSAB is a statutory board with duties set out in the Care Act 2014 and the statutory guidance. The SSAB seeks to assure itself of the effectiveness of safeguarding adults in its area. SSAB has an independent chair whose primary duty is to ensure that the main statutory agencies work together to improve practices which protect and promote the safety of adults at risk of abuse and neglect in Surrey.
2. SSAB would like to support Health and Wellbeing Board members to have a good understanding of the range of abuse and neglect issues that can affect adults and of the importance of balancing safeguarding with empowerment, as required by the Care Act. It is anticipated the Annual Report will increase that understanding.

### Safeguarding adults

3. The Health and Wellbeing Board has a priority to safeguard the population. It actions this priority by receiving reports from SSAB which has the statutory responsibility for safeguarding adults.
4. In the previous financial year, SSAB presented their Annual Report after the publication of safeguarding data by the Department of Health in July and the Report's presentation to Surrey County Council Cabinet in October. Members of the Health & Wellbeing Board asked for an earlier presentation of the report, in 2017 so as to have the information more promptly after the end of the financial year. The Executive Summary of the Surrey Safeguarding Adults Annual Report attached as Annex 1 to this reports with the, full report going to the Surrey County Council's Cabinet meeting in July.

### Conclusions:

5. The SSAB Annual Report supports Board Members' understanding of factors affecting adult safeguarding in Surrey. It facilitates the identification of mutual priorities where the two Boards can work together and support each other to achieve better outcomes for people in Surrey.

### Next steps:

6. For the Health and Wellbeing Board and the Surrey Safeguarding Adults Board to continue to work together in a collaborative way.

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### Report contact:

Liz Butcher, Surrey Safeguarding Adults Board Manager

### Contact details:

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Elizabeth.butcher@surreycc.gov.uk

### Sources/background papers:

- Care Act 2014 statutory guidance
- SSAB Strategic Plan
- Progress reports from SSAB member agencies



**Surrey Safeguarding Adults Board**

**Adult Safeguarding  
Executive Summary  
Report  
2016 – 2017**

We will all work together to enable people in Surrey to live a life free from fear,  
harm and abuse

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# Executive Summary

## Introduction from the chair of the Board

Our goal is always to ensure that those adults at risk are better protected. We do this by making sure they are at the centre of what we do, reviewing and improving our processes, getting better more reliable data that we can turn into knowledge and action, supporting partner agencies to improve the skills of their workforce to better deal with safeguarding concerns. This is a key part of the Care Act with Making Safeguarding Personal and is a central theme to support people.

The opening of the multi agency MASH has been a major positive milestone that allows us to respond more quickly to concerns, share information more effectively and improve multi agency working

Adult Social Care brought its new IT system on line halfway through the year, this is a major important step in supporting the safeguarding agenda not only because it is easier to log data but also gives us much better data that allows analysis that was not really possible before.

We have taken the opportunity and will continue to do so of working more with partner boards, primarily with the Children's Safeguarding Board, to look at ways of sharing initiatives where appropriate and ensure we are not duplicating activity.

We have improved our assurance from partners through a robust quarterly reporting system that gives us confidence that agencies are robustly managing Safeguarding in their organisations.

We started this year to look independently at the way the main agencies work through a programme of Case File audits. It highlighted some good practice in Surrey but also some opportunities for improvement. An action plan has been implemented to ensure those improvements become a reality.

The Board has developed a really good newsletter that gives updated news, policy changes, links to good practice and learning from Safeguarding Adults Reviews. It is circulated to over 800 people and published on the webpages.

We have participated strongly in the National Chairs Network, National Board Managers Network and started a regular meeting with Boards from West Sussex, East Sussex and Brighton and Hove. These networks allow us to look outside our own borders to learn, share and improve.

There are always challenges for us regarding the time people can give us in meetings but I must thank all agencies for their commitment and dedication to making the system work. The Board is made up of these groups and without their support would not function effectively.

It has been a year of progression and this will continue as set out in our Strategic Plan. We still have more to do to improve protection, improve practice and increase awareness of adult safeguarding and help those who most need protecting at an earlier stage. However, we are making really strong progress and have built better and stronger systems to support people earlier. We can now see how we are matching the outcomes of the adult at risk and drive the Making Safeguarding Personal more effectively.

*Simon Turpitt*

*Independent Chair, Surrey Safeguarding Adults Board*

## What is safeguarding

Most people in Surrey live safely, free from harm, abuse and neglect. However, some people have care and support needs that make it difficult for them to protect themselves. In these circumstances, if they are experiencing or are at risk of abuse and neglect, then they need to be safeguarded to keep them safe.

The Care Act sets out the circumstances when safeguarding duties apply. The Act says safeguarding applies to adults who

- have needs for care and support (whether or not the local authority is meeting any of those needs) and
- are experiencing, or at risk of, abuse or neglect and
- as a result of those care and support needs is unable to protect themselves from either the risk of, or the experience of abuse or neglect

### The six key principles that underpin all adult safeguarding work

There are six key principles that underpin all adult safeguarding work. These are set out below.

**Empowerment:** People being supported and encouraged to make their own decisions and informed consent.

‘I am asked what I want as the outcomes from the safeguarding process and these directly inform what happens’.

**Prevention:** It is better to take action before harm occurs.

‘I receive clear and simple information about what abuse is, how to recognise the signs and what I can do to seek help’.

**Proportionality:** The least intrusive response appropriate to the risk presented.

‘I am sure that the professionals will work in my interest, as I see them and they will only get involved as much as needed’.

**Protection:** Support and representation for those in greatest need.

'I get help and support to report abuse and neglect. I get help so that I am able to take part in the safeguarding process to the extent to which I want'.

**Partnership:** Local solutions through services working with their communities. Communities have a part to play in preventing, detecting and reporting neglect and abuse.

'I know that staff treat any personal and sensitive information in confidence, only sharing what is helpful and necessary. I am confident that professionals will work together and with me to get the best result for me'.

**Accountability:** Accountability and transparency in delivering safeguarding.

'I understand the role of everyone involved in my life and so do they'.

## Types of abuse and neglect

There are types of abuse and neglect that will always require a safeguarding response when an adult at risk experiences them. These are set out in the Care Act 2014.

<b>Physical abuse</b>	<b>Modern slavery</b>
<b>Domestic violence</b>	<b>Discriminatory abuse</b>
<b>Sexual abuse</b>	<b>Organisational abuse</b>
<b>Psychological abuse</b>	<b>Neglect and acts of omission</b>
<b>Financial or material abuse</b>	<b>Self-neglect</b>

There are other types of harm and exploitation where Adult Social Care (ASC) have a discretion as to whether to conduct a safeguarding enquiry. This is sometimes called a non-statutory enquiry. There is more detail about the types of abuse and neglect in Appendix A.

Keeping your  
**loved ones**  
**safe**  
 from abuse and neglect

Everyone deserves to be treated with care and respect. If you think someone is being abused report it now.  
 For further information visit  
[surreycc.gov.uk/protectingadults](http://surreycc.gov.uk/protectingadults)  
 Text 07527 182861

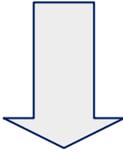


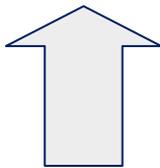
## A Snapshot of Safeguarding adults in Surrey



Safeguarding adults data is collated throughout the year and presented to each Surrey Safeguarding Adults Board meeting. At the end of the year, the data goes through a structured process of verification with the Department of Health. The final data pack is published alongside the data from other Boards on the NHSdigital website. The publication usually takes place in late summer.

SSAB has seen information on the key trends in safeguarding data during the year. More detailed data will be available in the next few months and the Board will update this Annual Report when the data is released for publication by the Department of Health. A brief overview of the trends is as follows.

<b>Safeguarding concerns</b>		
<p><b>What it is:</b></p> <p>This is the first contact Adult Social Care (ASC) receive that an adult at risk of abuse and neglect may need safeguarding.</p>	<p><b>Why does it matter:</b></p> <p>It shows people know they need to raise a safeguarding concern if they think an adult may be at risk.</p>	
<p><b>What is the picture in Surrey:</b></p> <p>In previous years, the number of safeguarding concerns raised in Surrey has been noticeably higher than in similar Counties.</p> <p>The initial data for 2016 – 2017 shows the number of safeguarding concerns in Surrey is reducing. This will mean the number of safeguarding concerns is similar to other areas and that the MASH has helped ensure the concerns are genuine safeguarding issues which previously was not always the case. SSAB will continue to maintain strong links with the MASH to ensure everyone who needs to raise a concern knows how to contact the MASH and have their concern responded to within the agreed timescales.</p>		

<p><b>Safeguarding Enquiries – where action under section 42 of the Care Act is required</b></p>			
<p><b>What it is:</b></p> <p>This is the legal duty on ASC to make enquiries that an adult at risk needs safeguarding.</p>	<p><b>Why does it matter:</b></p> <p>This shows how many adults have needed help to protect themselves from abuse or neglect and that action has been taken ensure that the person needs support or the risks have been mitigated.</p>		
<p><b>What is the picture in Surrey:</b></p> <p>The initial safeguarding adults data shows the number of Safeguarding enquiries undertaken under Section 42 of the Care Act has increased. This shows ASC are taking action to keep adults safe.</p>			

<p><b>Proportion of safeguarding concerns that become safeguarding enquiries</b></p>		 <p>Increase protective factors</p>  <p>Reduce harm from abuse and neglect</p>
<p><b>What it is:</b></p> <p>It measures how many of the safeguarding concerns raised become safeguarding enquiries under Section 42 of the Care Act</p>	<p><b>Why does it matter:</b></p> <p>It shows whether the safeguarding concerns reveal someone is being abused or neglected and that the harm caused needs to be addressed with a statutory enquiry.</p>	
<p><b>What is the picture in Surrey:</b></p> <p>In Surrey the proportion of safeguarding concerns that become a safeguarding enquiry under section 42 of the Care Act is increasing. This means that ASC is taking formal action following receipt of the safeguarding concern.</p>		

<h2>Making Safeguarding Personal</h2>		<p>Living the life I want, free from harm</p>
<p><b>What it is:</b></p> <p>Making safeguarding personal focusses the safeguarding enquiry on achieving the outcomes that the adult experiencing the abuse/neglect has said they want.</p>	<p><b>Why does it matter:</b></p> <p>Safeguarding aims to improve the lives of adults at risk. To do this, it must meet the adults agreed desired outcomes.</p>	
<p><b>What is the picture in Surrey:</b></p> <p>It is important that safeguarding achieves the agreed outcomes that the adult wants. Adults are asked what outcomes they want and at the end of the safeguarding pathway, they are asked whether those desired outcomes have been met. The initial data shows that in Surrey, the majority of adults had their desired outcomes fully or partially met.</p>		

<h2>Mental Capacity</h2>		
<p><b>What it is:</b></p> <p>The Mental Capacity Act is designed specifically to empower and protect an individual who may be unable to make a decision because of the way their mind or brain works is affected, for example, by illness or disability.</p>	<p><b>Why does it matter:</b></p> <p>People who lack mental capacity are some of the most vulnerable people in our society. They are therefore most in need of our protection.</p>	
<p><b>What is the picture in Surrey:</b></p> <p>When a person does not have the mental capacity for decision making, they need to be supported throughout the safeguarding enquiry. In Surrey most adults are supported by a member of their family. For some adults, an independent advocate is appointed for them. Occasionally, the person will have a friend supporting them.</p>		

<b>Visits to the SSAB website</b>		 <p>About us</p>
<p><b>What it is:</b></p> <p>This is the central resource in Surrey where people can learn about safeguarding adults and how to protect them.</p>	<p><b>Why does it matter:</b></p> <p>Safeguarding adults improves people's lives by helping them to live free from fear, abuse and neglect. It is a legal duty under the Care Act to raise awareness of safeguarding.</p>	
<p><b>What is the picture in Surrey:</b></p> <p>The SSAB website provides information for professionals and the public. There are resources, policies and tools available.</p> <p>Number of visitors to the SSAB webpages during the year:</p> <p style="text-align: center;"><b>10,606</b> visits and <b>27,881</b> page views</p>		

<b>Training</b>		
<p><b>What it is:</b></p> <p>Training ensures the Board's partners workforce has the correct skills and experience to safeguard adults.</p>	<p><b>Why does it matter:</b></p> <p>A competent workforce can ensure adults at risk are best protected from abuse and neglect.</p>	
<p><b>What is the picture in Surrey:</b></p> <p>SSAB has a comprehensive multi agency training programme. A range of courses at different levels and on a variety of safeguarding skills was delivered as set out at Annex D. In addition to the training, members of the workforce attended conferences and workshops to ensure they have the right competencies to safeguard adults.</p>		

## Safeguarding adults – achievements this year



**Multi Agency  
Safeguarding Hub  
(MASH) establishment**

The MASH facilitates joined up working across services to better support vulnerable people of all ages.



**Healthwatch joined the  
Board**

Healthwatch Surrey is an independent organisation that gives people a voice to improve and shape services. They help the Board to hear how people have experienced health and care services.



**Joint Strategic Needs  
Assessment (JSNA)  
chapter on safeguarding  
adults**

The JSNA sets out the current and future health and social care needs of the local community. This is the first time there has been a chapter on Safeguarding adults. This will help inform the strategies of both health and social care.



**New multi agency quality  
assurance programme**

The programme enables agencies to identify what is working well and where improvements can be made.



**New IT system in ASC to  
produce more detailed  
safeguarding information**

ASC have introduced a new IT system to record information on services. This system will enable more detailed analysis of safeguarding in Surrey and a more focussed prevention programme .



**More briefings on the  
website providing  
information on  
safeguarding**

By raising awareness of safeguarding we will encourage people to take early action and prevent concerns from escalating.



**Improving safeguarding  
practice**

Closer working with the Surrey Safeguarding Children's Board and the Surrey Community Safety Partnership has enabled lessons to be learnt and recommendations implemented across partnerships from Reviews.

## How has this made people safer?

### Multi Agency Safeguarding Hub (MASH) establishment

By having agencies co-located in the hub information can be shared more easily and efficiently across agencies. There is one contact number all agencies can use for raising any safeguarding concern (adults and children).

### Healthwatch joined the Board

The voices of service users will be heard more easily by the Board and priorities set to address the most pressing needs.

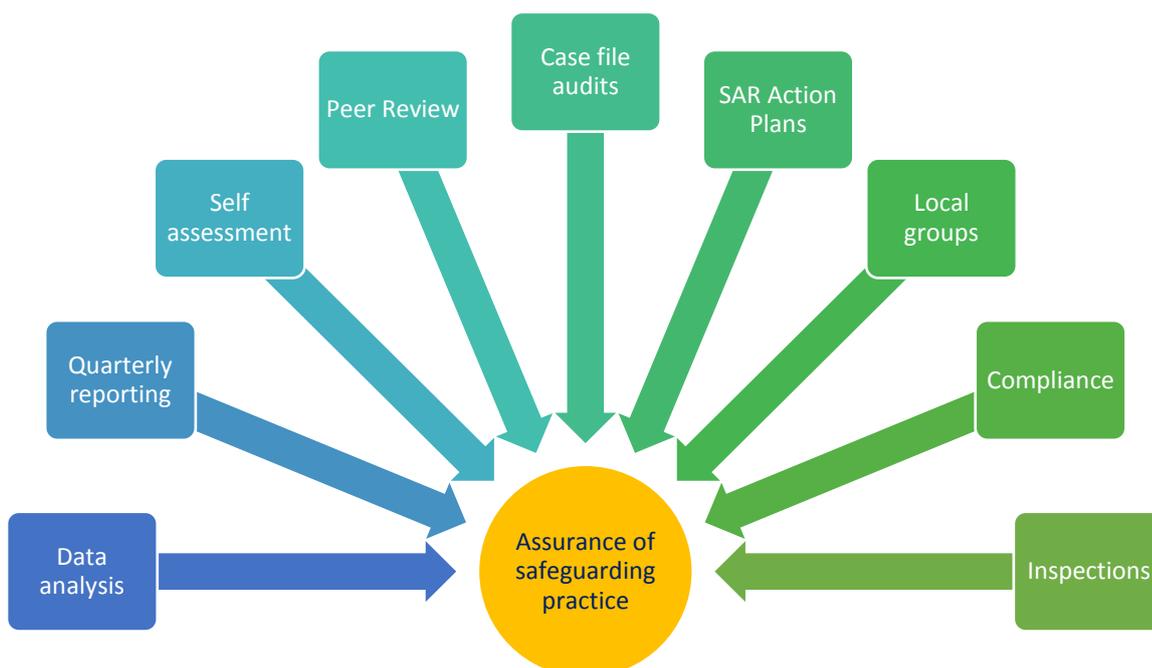


### New IT system in ASC to produce more detailed information

ASC's new IT system will enable the Board to analyse information and prepare a data set that facilitates targeted prevention and safeguarding response activities

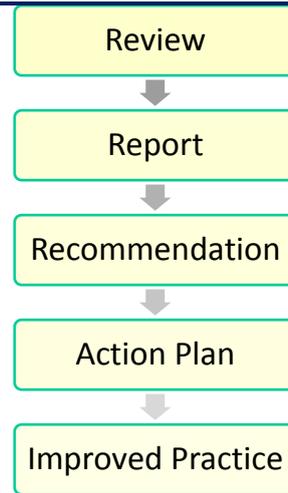
### New multi agency quality assurance programme

Board members are now reporting quarterly on their safeguarding activity and this enables greater reassurance of safeguarding effectiveness. It supports agencies to identify and address issues which are a priority. Agencies share effective practice with similar agencies.



### Improving safeguarding practice

Professionals have learnt lessons from safeguarding reviews and Domestic Homicide Reviews in other areas. They have been able to implement recommendations. This supports agencies to prevent abuse and neglect in Surrey.



### Joint Strategic Needs Assessment (JSNA) chapter on safeguarding adults

Information on safeguarding adults is now easily available and can be used by agencies to develop effective services. It joins both health and Adult Social Care data in one location.



### More briefings on the website providing information on safeguarding

It is now easier than ever for professionals, carers and adults at risk to understand safeguarding, how to keep safe and how to respond when there is a concern.

#### Briefings on:

- Self neglect
- Modern Slavery & Human Trafficking
- Honour Based Violence
- Female Genital Mutilation
- Financial Abuse & Scams
- Next of Kin
- Safeguarding Adults – quick guide
- List of national Safeguarding Adults Reviews
- Link to Hotel toolkit for staff in the hospitality trade

## **Safeguarding adults – areas the Board will continue to progress in the next year**

2016 – 2017 was a year when there were many exciting developments in safeguarding adults in Surrey. ASC introduced a new IT system that increases the availability of data to identify priority issues. The Multi Agency Safeguarding Adults Hub was launched in October 2016. Several agencies undertook audits or had inspections and have shared their action plans with the Board. The new proposals for legislation to replace the Deprivation of Liberty Safeguards was made public in March 2017.

The Safeguarding Adults Board is working closer than ever with the Surrey Safeguarding Children's Board (SCB) and will be looking closely at the response to the Wood Review that sets out a proposal for radical changes of SCBs. Both Boards will be working jointly to consider how effective services are in relation to the transition between children's and adults services.

Whilst all of the above represent positive opportunities for change, they also require strategic oversight to ensure the anticipated benefits are realised and embedded. The Board will be providing that oversight as part of its statutory duties to ensure safeguarding adults is effective.

Specific activities include:

- ❖ Utilising the Board structure to network, to share learning on safeguarding across all agencies and to work together in the most effective way
- ❖ Maintaining and develop effective links between other Boards / Partnerships / Functions (including the coroners office) in Surrey
- ❖ Sharing information on the availability of and changes to support services
- ❖ Being clear about roles of each agencies, myth busting on responsibilities
- ❖ Ensuring local processes support information sharing and effective risk management
- ❖ Scrutiny to drive service improvement
- ❖ Ensuring the voice of the service user drives service improvements
- ❖ Utilising training and feedback from safeguarding to improve services
- ❖ Supporting quality assurance / peer review processes within agencies
- ❖ Ensuring 'Making Safeguarding Personal' is fully meeting the expectations set out in the Care Act and that it improves the lives of adults at risk of abuse / neglect

- ❖ Creating a culture to support agencies to be transparent
- ❖ Raising awareness with public of safeguarding
- ❖ Ensuring people know safeguarding is everybody's business
- ❖ Engaging utilities and commercial companies - Identify individuals at an early stage
- ❖ Working with housing, housing support, the homeless to ensure adults at risk are not made more at risk due to their accommodation.

Further information on the priorities and actions for the Board in 2017 – 2018 are available in the Strategic Plan on the website at: [Surrey Safeguarding Adults Board Strategic Plan](#).

## Appendices

**Appendix A** – Types of abuse and neglect including signs of harm

**Appendix B** – The Board: Organogram, Terms of Reference, membership of the Board and attendance at Board meetings.

**Appendix C** – Raising awareness of safeguarding adults, events attended by SSAB staff

## Appendix A – Types of abuse and neglect

There are types of abuse and neglect that may require a safeguarding response when an adult at risk experiences them. These are set out below.

<p><b>Physical abuse including:</b></p>	<ul style="list-style-type: none"> <li>• Assault</li> <li>• hitting</li> <li>• slapping</li> <li>• pushing</li> <li>• misuse of medication</li> <li>• restraint</li> <li>• inappropriate physical sanctions</li> </ul>
<p><b>Domestic violence including:</b></p>	<ul style="list-style-type: none"> <li>• psychological</li> <li>• physical</li> <li>• sexual</li> <li>• financial</li> <li>• emotional abuse</li> <li>• so called ‘honour’ based violence</li> </ul>
<p><b>Sexual abuse including:</b></p>	<ul style="list-style-type: none"> <li>• rape</li> <li>• indecent exposure</li> <li>• sexual harassment</li> <li>• inappropriate looking or touching</li> <li>• sexual teasing or innuendo</li> <li>• sexual photography</li> <li>• subjection to pornography or witnessing sexual acts</li> <li>• indecent exposure</li> <li>• sexual assault</li> <li>• sexual acts to which the adult has not consented or was pressured into consenting</li> </ul>

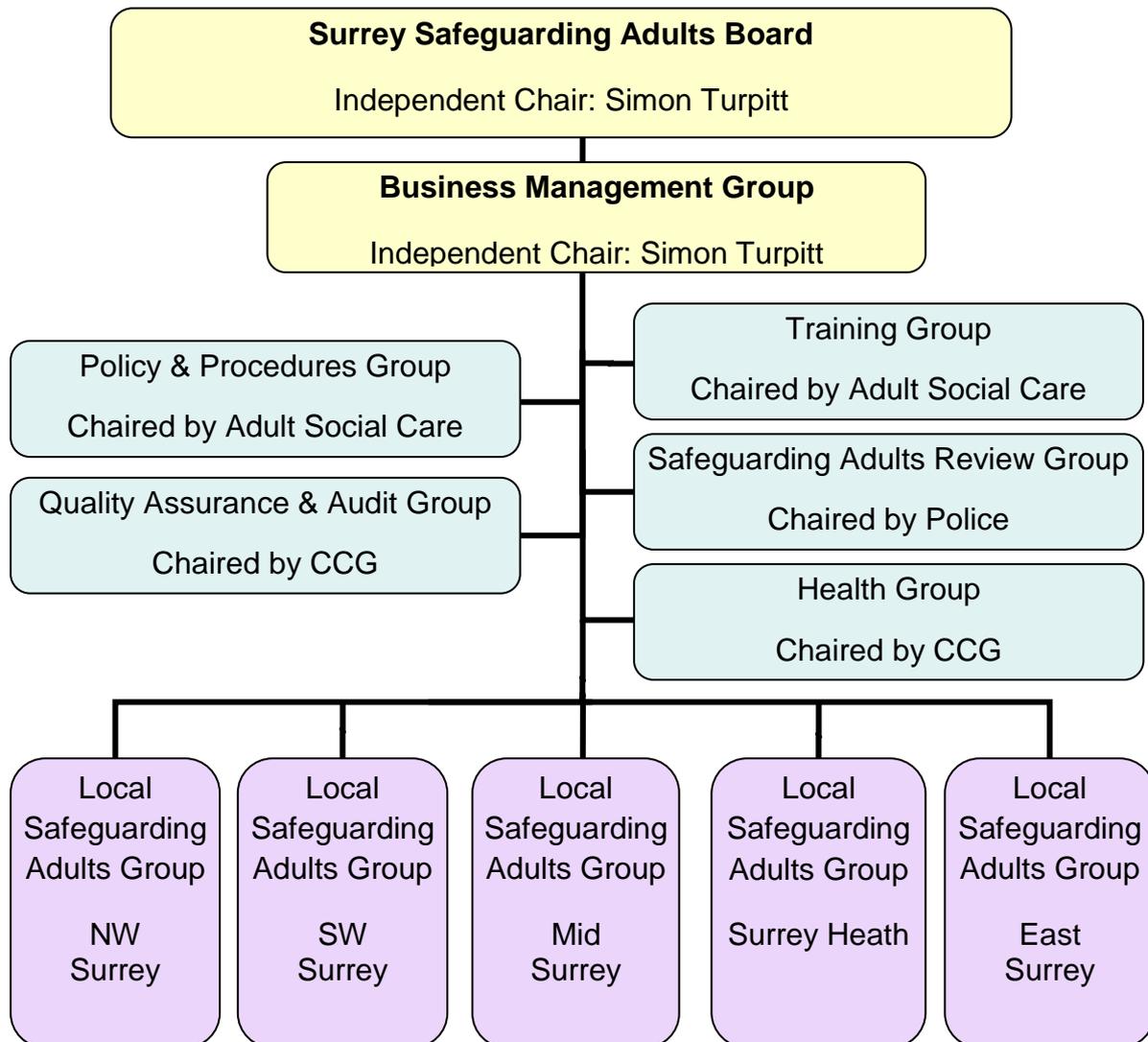
<p><b>Psychological abuse including:</b></p>	<ul style="list-style-type: none"> <li>• emotional abuse</li> <li>• threats of harm or abandonment</li> <li>• deprivation of contact</li> <li>• humiliation</li> <li>• blaming</li> <li>• controlling</li> <li>• intimidation</li> <li>• coercion</li> <li>• harassment</li> <li>• verbal abuse</li> <li>• cyber bullying</li> <li>• isolation</li> <li>• unreasonable and unjustified withdrawal of services or supportive networks.</li> </ul>
<p><b>Financial or material abuse including:</b></p>	<ul style="list-style-type: none"> <li>• theft</li> <li>• fraud</li> <li>• internet scamming and postal fraud</li> <li>• coercion in relation to an adult's financial affairs or arrangements, including in connection with wills, property, inheritance or financial transactions</li> <li>• the misuse or misappropriation of property, possessions or benefits</li> </ul>
<p><b>Modern slavery encompasses:</b></p>	<ul style="list-style-type: none"> <li>• slavery</li> <li>• human trafficking</li> <li>• forced labour and domestic servitude.</li> <li>• traffickers and slave masters using whatever means they have at their disposal to coerce, deceive and force individuals into a life of abuse, servitude and inhumane treatment</li> </ul>
<p><b>Discriminatory abuse</b></p>	<p>including forms of:</p> <ul style="list-style-type: none"> <li>• harassment</li> <li>• slurs or similar treatment because of: race, gender and gender identity, age, disability, sexual orientation, religion.</li> </ul>

<p><b>Organisational abuse</b></p>	<p>Including neglect and poor care practice within an institution or specific care setting such as a hospital or care home, for example, or in relation to care provided in one's own home. This may range from one off incidents to on-going ill-treatment. It can be through neglect or poor professional practice as a result of the structure, policies, processes and practices within an organisation.</p>
<p><b>Neglect and acts of omission including:</b></p>	<ul style="list-style-type: none"> <li>• ignoring medical</li> <li>• emotional or physical care needs</li> <li>• failure to provide access to appropriate health, care and support or educational services</li> <li>• the withholding of the necessities of life, such as medication, adequate nutrition and heating.</li> </ul>
<p><b>Self-neglect</b></p>	<p>This covers a wide range of behaviour neglecting to care for one's personal hygiene, health or surroundings and includes behaviour such as hoarding. A decision on whether a response is required under safeguarding will depend on the adult's ability to protect themselves by controlling their own behaviour. There may come a point when they are no longer able to do this, without external support.</p>

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## Appendix B – Information about the Surrey Safeguarding Adults Board

### SSAB Organogram.



CCG = Clinical Commissioning Group

## SURREY SAFEGUARDING ADULTS BOARD

### TERMS OF REFERENCE

The Surrey Safeguarding Adults Board is a multi agency partnership that operates in accordance with the Care Act 2014 and the statutory guidance.

#### Scope of the Board

- 1) The Board will maintain strategic links with other Boards and partnerships including the Surrey Safeguarding Children's Board, Surrey Health and Wellbeing Board and Community Safety.
- 2) The Board will make materials available to assist members to raise awareness of safeguarding and how to respond to abuse / neglect. These will be available in a variety of formats to ensure the materials can be accessed by people with a range of protected characteristics.
- 3) The Board will involve adults at risk and carers in its work wherever possible.
- 4) The Board will promote the prevention of abuse and neglect in addition to implementing strategies to respond to concerns.
- 5) The Board will approve the terms of reference and work plans for its sub groups and task and finish groups. It endorses the work carried out by them, and oversees the implementation of subsequent developments.
- 6) The Board will produce multi-agency policies and protocols to support the delivery of safeguarding adults in Surrey. These will be kept up-to-date in response to local and national policies, guidance and reports.
- 7) The Board will collect and analyse information and activity data about safeguarding adults and formally report on its work in accordance with governance procedures. It will monitor quality outcomes and performance information to continuously improve practice
- 8) The Board will require member agencies to undertake audits in relation to safeguarding activity.
- 9) The Board will undertake reviews as required by the Board's Safeguarding Adults Review and Multi Agency Review Protocol.
- 10) The Board will promote learning from Safeguarding Adults Reviews, Serious Case Reviews, Domestic Homicide Reviews and any other review or report that offers opportunities to learn lessons and improve safeguarding practice.
- 11) The Board will implement a training programme to support the delivery of classroom based, multi-agency training.

## SSAB Membership

|                                                              |                                                                                                                                                                                                                                               |
|--------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Voluntary sector / User led organisations</b>             | Healthwatch<br>Action for Carers (Surrey)<br>Age UK, Surrey<br>Surrey Coalition of Disabled People<br>Surrey 50+                                                                                                                              |
| <b>Emergency Services</b>                                    | Ambulance Services<br>Surrey Police<br>Surrey Fire and Rescue Service                                                                                                                                                                         |
| <b>Housing</b>                                               | Anchor Trust - Housing                                                                                                                                                                                                                        |
| <b>Hospital / Acute Trusts</b>                               | Ashford & St Peters NHS Foundation Trust<br>Frimley Park Hospital NHS Foundation Trust<br>Royal Surrey County Hospital NHS Foundation Trust<br>St Helier & Epsom University Hospitals NHS Trust<br>Surrey & Sussex Healthcare NHS Trust       |
| <b>Community Health providers</b>                            | CSH Surrey<br>First Community Health & Care<br>Sensory Services by Sight for Surrey<br>Virgin Care<br>Surrey and Borders Partnership NHS Foundation Trust                                                                                     |
| <b>Regulators, regional and representative organisations</b> | Care Quality Commission<br>NHS England<br>Surrey Care Association                                                                                                                                                                             |
| <b>District and Borough Councils</b>                         | Guildford<br>Spelthorne<br>Tandridge                                                                                                                                                                                                          |
| <b>Surrey County Council</b>                                 | Director of Adult Social Services, Interim Assistant<br>Director for Service Delivery, ASC Business<br>Intelligence Manager, ASC Area Directors, Interim<br>Head of Safeguarding and Quality Assurance, legal<br>services, Trading Standards. |

|                                                                  |                                                                                                                                                                         |
|------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Clinical Commissioning Groups</b>                             | Surrey Downs CCG<br>Guildford & Waverley CCG<br>East Surrey, North West and Surrey Heath CCGs<br>attend in their capacity as chairs of Local Safeguarding Adults Groups |
| <b>Probation Service</b>                                         | Kent Surrey & Sussex Community Rehabilitation Company Ltd (formerly Probation)<br>National Probation Service                                                            |
| <b>Prison Service</b>                                            | Prison Governor at Highdown                                                                                                                                             |
| Chairs of Local Safeguarding Adults Groups                       |                                                                                                                                                                         |
| Cabinet Member for Adult Social Care, Wellbeing and Independence |                                                                                                                                                                         |
| Surrey Safeguarding Children's Board Partnership Support Manager |                                                                                                                                                                         |
| Community Safety Partnership                                     |                                                                                                                                                                         |



## Appendix C – Raising awareness of safeguarding adults

### Events attended by SSAB 2016 – 2017

Where events attended an overview and information is presented at Board and relevant items cascaded to all Board members

| Date         | Event                                      | Type                                                                                                             | Sector / agenda                                              |
|--------------|--------------------------------------------|------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------|
| 24 May 2016  | Behind Closed Doors                        | Domestic Abuse conference – opportunity to network                                                               | Domestic Abuse                                               |
| 1 Sept 2016  | Learning Disability (LD) Partnership Board | LD Board to present on what SSAB does and how it supports people with LD.                                        | Learning Disability                                          |
| 8 Sept 2016  | MASH Stakeholder forum                     | Event to learn & contribute to MASH development                                                                  | Multi-agency integration                                     |
| 21 Sept 2016 | Surrey Community Action                    | Annual event – opportunity to raise awareness of SSAB with community & voluntary sector                          | Community & Faith                                            |
| 6 Oct 2016   | Surrey Care Association                    | Annual conference – opportunity to network and supply information on safeguarding and SSAB                       | Care Homes and home care                                     |
| 16 Nov 2016  | SSCB – Beneath the Radar                   | Conference looking at hidden types of harm. Opportunity to network & demonstrate Board's working in partnership. | Safeguarding (especially around transition between services) |
| 25 Jan 2017  | Scams conference                           | Trading standards event to raise awareness of the risks and actions in relation to financial abuse.              | Financial Abuse                                              |



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